Sustainable and Cooperative Management of Atlantic Coastal Fisheries

VACANCY ANNOUNCEMENT

NEW YORK ASSISTANT STATE COORDINATOR, ACCSP

VACANCY #: 20-002

Location: East Setauket, NY
Closing Date: 02/21/2020

Salary Range: $ 56,604-71,980 annually with benefits
(Starting salary commensurate with experience)

Duties: As New York Assistant State Coordinator, Atlantic Coastal Cooperative Statistics Program (ACCSP), the incumbent will assist the State Coordinator with the management of New York’s implementation of ACCSP programs and standards, including program planning, operations, compliance, and marine fisheries data management and entry. The responsibilities of the incumbent will include, but not be limited to, the following: work with state seafood dealers and harvesters, as well as state, federal, and ACCSP staff, to implement the ACCSP Standard Atlantic Information System (SAFIS) for on-line electronic Dealer Reporting and electronic Vessel Trip Reporting for commercial catch and effort data; help manage and implement NY’s marine fisheries reporting compliance programs; perform QA/QC of submitted Vessel Trip Reports (VTRs) for completeness of marine fisheries data for use in stock assessments and effort analysis; contact permitted harvesters to obtain missing information; manage and update electronic database of commercial fisheries statistics involving state and federally permitted dealers and harvesters; improve uploading frequency of NY commercial fisheries data to the ACCSP data management system; promote online reporting to NY’s commercial harvesters and dealers; provide training when necessary.

This position is based in the New York State Department of Environmental Conservation Division of Marine Resources office in East Setauket, New York.

ACCSP is part of the Atlantic States Marine Fisheries Commission (ASMFC) and the New York Assistant State Coordinator will be a Commission employee. As an ASMFC employee, the New York Assistant State Coordinator reports to the ACCSP Director through the New York State Coordinator, who provides local direction and supervision. This position is not qualified for overtime, however compensatory time and flexible working hours (with supervisory approval) are available under the Commission’s policies. The New York Assistant State Coordinator is a salaried employee and is expected to put in the effort required to make the program successful.
Qualifications: Applicants must have a bachelor’s degree or higher from an accredited college or university in a discipline appropriate to the position, which may include marine science, marine biology, fisheries science, or a related field. Preferred qualifications include: Experience with database management and strong working knowledge of relational databases (including MS Access), SQL, R, Python and ArcGIS. Additional preferred qualifications include: experience and/or educational background in fisheries management, general knowledge of the NY commercial fishing industry; general knowledge of NY marine finfish and crustaceans, proven communication and interpersonal skills, experience with developing written reports, and an ability to work independently. Must be eligible to work in the United States.

Application Process: Please email a resume and cover letter to Laura Leach, Director of Finance and Administration, Atlantic States Marine Fisheries Commission, 1050 N. Highland Street, Suite 200 A-N, Arlington, VA 22201 (asmfc-jobs@asmfc.org). The vacancy number (20-002) must be identified in the subject line.