



Atlantic States Marine Fisheries Commission

1050 N. Highland Street. Suite 200A-N. Arlington, VA 22201

703.842.0740 703.842.0741(fax) www.asmfc.org

Vision: Sustainably Managing Atlantic Coastal Fisheries

TRAVEL AUTHORIZATION

TA No. 17-120

Charge To: 0026000EANN/0296000EANN **Approved by:** Laura Leach

Meeting Name: ASMFC 76th Annual Meeting

Meeting Date: OCT-16-2017 - OCT-19-2017

Meeting Location: Norfolk, Virginia

Hotel Details: Norfolk Waterside Marriott Hotel, 235 East Main Street, Norfolk, Virginia 23510 Reservations: Hotel direct at 757.627.4200 or Marriott at 800.228.9290. Identify MARINE FISHERIES to receive discounted rate

Cutoff Date: SEP-22-2017

Per Diem: Hotel: \$93 Meals: \$46 (\$11 breakfast/\$12 lunch/\$23 dinner)

Mileage Rate: \$0.535/mile, eff. January 6, 2017. Rental cars must be specifically authorized.

Airport Transportation: Norfolk Int'l Airport (ORF): 10 mi. Airport shuttle service (approx. \$30/one way), operated by James River Transportation; counter is located in the Arrivals Terminal (baggage claim area) near baggage carousel 3; Staffed 24/7. Reservations recommended 757.963.0433 or 866.823.4626. Newport News/Williamsburg Int'l Airport (PHF) 28mi.

Local Transportation: Waterside Marriott is located in the heart of the city's downtown historic district, is connected to Waterside Convention Center and just moments from the USS Wisconsin and cruises on the Spirit of Norfolk

Basic Guidelines: In consideration of the Commission's budget please attempt to select the most reasonable airfare. You are responsible for determining your arrival and departure times. Commissioners (or their proxies) are eligible to attend all meetings; all others are eligible for reimbursement to attend board/committee meetings of which they are a member. If the distance from your office to the meeting site is under 35 miles, ASMFC will not reimburse hotel, mileage or per diem but may reimburse any miscellaneous expenses that would not normally occur during a work day (i.e., parking, tolls). ASMFC reserves the right to disallow travel expenses it deems excessive or unnecessary to conduct ASMFC business.

Parking: Self-parking is available in the Main Street Parking garage located across from the hotel, entrance is off of Atlantic Street. A covered pedestrian bridge connects the garage to the hotel on the 3rd floor. Rate is \$14/day with in/out privileges. See front desk for validation

Reimbursement: You must submit an ASMFC travel voucher with receipts within 30 days of the final day of travel. Electronic travel vouchers and scanned receipts are preferred and should be sent to accounting@asmfc.org. Vouchers and receipts will also be accepted via snail mail if emailing is not an option.

General Notes: Complete ASMFC Travel Reimbursement Guidelines can be found at http://www.asmfc.org/files/Meetings/TravelReimbursementGuidelines_Jan2017.pdf and the Electronic Travel Voucher: http://www.asmfc.org/files/Meetings/ASMFCElectronicTravelVoucher_Jan17.xlsx

Authorized Travelers:

Abbott, Dennis

Addison, Nancy

Alexander, Mark

Allen, Russ

Altman, Thad

Andrzejczak, Robert

Anstead, Kristen

Anthony, Steve

Appelman, Max

Armstrong, Mike

Arway, John

Babb, Russ

Ballenger, Joey

Ballou, Bob

Batsavage, Chris



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Authorized Travelers:

Baum, Tom	Beal, Jeff	Beal, Robert
Belcher, Carolyn	Berger, Tina	Blanchard, Kurt
Blazer, David	Borden, David	Boyle, Philip
Boyles, Robert	Brady, Doug	Brust, Jeff
Bull, John	Bush, David	Cahall, Michael
Campfield, Patrick	Carloni, Joshua	Carson, William
Chase, Bradford	Cimino, Joe	Clark, John
Cloutier, Rene	Coit, Janet	Colden, Allison
Corbett, Heather	Cromer, Ronnie	Daniel, Louis
Davenport, Catherine	Davis, Braxton	Davis, Justin
Dean, Rachel	Diodati, Paul	Drew, Katie
Duval, Michelle	Eastman, Michael	Estes, Jim
Fegley, Lynn	Ferrara, Sarah	Fote, Tom
Frampton, Chisolm	Furlong, Larry	Gadomski, Tom
Garner, Greg	Gary, Marty	Gates, Matthew
Geer, Patrick	Giannini, Colleen	Gibson, Mark
Gilmore, Jim	Green, Jamie	Groskin, Bob
Grout, Doug	Hartman, Lisa	Hasbrouck, Emerson
Havel, Lisa	Herrighty, Larry	Jiorle, Ryan
Johnson, Jimmy	Kane, Raymond	Keliher, Pat
Kerns, Toni	Kersey, Robert	King, Bryan
Kipp, Jeff	Konell, Heather	Kuesel, Jessica
Langley, Brian	Leach, Laura	Lee, Laura
Lengyel, Nicole	Lorson, Benjamin	Luisi, Michael
Lustig, Loren	Lynn, Bob	Madsen, Shanna
Maniscalco, John	Mann, Roger	Mccawley, Jessica
Mcdonough, Chris	Mckiernan, Dan	Mcmurray, John
Mcnamee, Jason	Mcreynolds Zahn, Dawn	Meserve, Nichola
Messeck, Douglas	Michels, Stewart	Miller, Roy
Miner, Craig	Moran, Pat	Morgan, Jerry
Murray, January	Newlin, Scott	Nimmer, Chad
Nowalsky, Adam	O'Brien, Ed	O'Reilly, Rob
Odell, Jay	Orndorf, Bill	Overturf, Kyle
Park, Ian	Patterson, Cheri	Peake, Sarah
Pearce, N Scott	Pierce, David	Powell, Chris
Pugh, Craig	Reardon, Kathleen	Reid, Eric
Rhodes, Malcolm	Rickabaugh, Harry	Roberts, Dorothy
Robertson, Cynthia A	Robson, Mark	Rootes-Murdy, Kirby
Rousseau, Mark	Ryan, Daniel	Sanger, Denise



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Saveikis, David	Schick, Kyle	Schmidtke, Michael
Schneider, Eric	Schuler, George	Schwaab, Ali
Self, Ross	Sherwood, Graham	Shiels, Andrew
Smith, Kent	Snellbaker, Jason	Sosnowski, Susan
Starks, Caitlin	Stein, Dana	Steinburg, Bob
Stewart, Lance	Stuart, Richard	Sysak, Rachel
Thomas-Blate, Jessie	Tinsman, Jeff	Tompkins, Deke
Topolski, Marek	Train, Stephen	Ware, Megan
Watkinson, Tony	Watters, David	White, Geoffrey
White, Ritchie	Wildman, Tim	Wilke, Kate
Wojcik, Greg	Woodward, Spud	Wyatt, Elizabeth
Zeman, Chris	Ziobron, Melissa	Zobel, Renee