



Atlantic States Marine Fisheries Commission

1050 N. Highland Street, Suite 200A-N, Arlington, VA 22201

703.842.0740 703.842.0741(fax) www.asmf.org

Vision: Sustainably Managing Atlantic Coastal Fisheries

TRAVEL AUTHORIZATION

RLB

TA No. 18-114

Charge To: 0296000EANN/0026000EANI Approved by: Laura Leach

Meeting Name: ASMFC 77th Annual Meeting

Meeting Date: OCT-21-2018 - OCT-25-2018

Meeting Location: New York, New York

Hotel Details: The Roosevelt Hotel Madison Avenue @ 45th Street New York, New York 10017 Reservations: 888.833.3969 and identify Atlantic States Marine Fisheries Commission to obtain the negotiated room rate

Cutoff Date: SEP-24-2018

Per Diem: Hotel: \$288 Plus Tax Meals: \$71 (\$18 Breakfast/\$19 Lunch/\$34 Dinner)

Mileage Rate: \$0.545/mile, eff. January 1, 2018. Rental cars must be specifically authorized.

Airport Transportation: New York is serviced by La Guardia, J.F. Kennedy as well as Newark Airports. All offer transportation to The Roosevelt Hotel. Amtrak offers an extensive schedule of trains to Penn Station daily. Driving into the city is not recommended. If you choose to drive, take the ferry from Port Imperial/Veehawken to midtown (www.nywaterway.com)

Local Transportation: The hotel is located in midtown Manhattan. The Theatre District, Times Square and the New York Diamond District is within easy walkable distance from the hotel. All points in the city can be reached by the subway, which is located across the street from the hotel in Grand Central Station.

Basic Guidelines: In consideration of the Commission's budget please attempt to select the most reasonable airfare. You are responsible for determining your arrival and departure times. Commissioners (or their proxies) are eligible to attend all meetings; all others are eligible for reimbursement to attend board/committee meetings of which they are a member. If the distance from your office to the meeting site is under 35 miles, ASMFC will not reimburse hotel, mileage or per diem but may reimburse any miscellaneous expenses that would not normally occur during a work day (i.e., parking, tolls). ASMFC reserves the right to disallow travel expenses it deems excessive or unnecessary to conduct ASMFC business.

Parking:

Reimbursement: You must submit an ASMFC travel voucher with receipts within 30 days of the final day of travel. Electronic travel vouchers and scanned receipts are preferred and should be sent to accounting@asmfc.org. Vouchers and receipts will also be accepted via snail mail if emailing is not an option.

General Notes: Complete ASMFC Travel Reimbursement Guidelines can be found at http://www.asmf.org/files/Meetings/TravelReimbursementGuidelines_June2018.pdf and the Electronic Travel Voucher: http://www.asmf.org/files/Meetings/ASMFCElectronicTravelVoucher_Jan18.xlsx. Please contact the ASMFC office if you have questions or would like staff assistance.

Authorized Travelers:

Aarrestad, Peter
Altman, Thad
Anthony, Steve
Arway, John
Barry, Linda

Abbott, Dennis
Andrzejczak, Robert
Appelman, Max
Ballenger, Joey
Batsavage, Chris

Allen, Russ
Anstead, Kristen
Armstrong, Mike
Ballou, Bob
Beal, Robert



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Authorized Travelers:

Berger, Tina	Blanchard, Kurt	Blanton, Michael
Blazer, David	Borden, David	Bowman, Steven
Boyle, Philip	Boyles, Robert	Brady, Doug
Brown, Sr., Robert	Brust, Jeff	Cahall, Michael
Campfield, Patrick	Carson, William	Cimino, Joe
Clark, John	Cloutier, Rene	Colden, Allison
Cooper, James	Corbett, Heather	Cromer, Ronnie
Davidson, Maureen	Davis, Justin	Dize, Russell
Drew, Katie	Dukes, Amy	Eastman, Michael
Edwards, Phillip	Estes, Jim	Falk, Michael
Fegley, Lynn	Ferrara, Sarah	Fote, Tom
Frazier, Bryan	Furlong, Larry	Gadomski, Tom
Garner, Greg	Gary, Marty	Gates, Matthew
Geer, Patrick	Gillingham, Lewis	Gilmore, Jim
Grout, Doug	Hasbrouck, Emerson	Havel, Lisa
Haymans, Doug	Herrighty, Larry	Jacobs, Chris
Kane, Raymond	Keliher, Pat	Kerns, Toni
Kersey, Robert	King, Bryan	Kipp, Jeff
Konell, Heather	Kuesel, Jessica	Langley, Brian
Lauderman, Richard	Leach, Laura	Lengyel, Nicole
Levesque, Erin	Luisi, Michael	Lustig, Loren
Lynn, Bob	Maniscalco, John	Mason, T. Montgomery
Mccawley, Jessica	Mcdonough, Chris	Mckiernan, Dan
Mcnamee, Jason	Meserve, Nichola	Messeck, Douglas
Michels, Stewart	Miller, Roy	Miner, Craig
Moran, Pat	Murphey, Steve	Murray, Sarah
Newlin, Scott	Nimmer, Chad	Nowalsky, Adam
O'Brien, Ed	O'Reilly, Rob	Orndorf, Bill
Patterson, Cheri	Peake, Sarah	Pearce, N Scott
Perry, Derek	Pierce, David	Plumlee, J. Bryan
Powers, Thomas	Pugh, Craig	Reardon, Kathleen
Reid, Eric	Rhodes, Malcolm	Rickabaugh, Harry
Robertson, Cynthia A	Robson, Mark	Rootes-Murdy, Kirby
Ryan, Daniel	Saveikis, David	Schmidtke, Michael
Schwaab, Ali	Self, Ross	Shiels, Andrew
Snellbaker, Jason	Sosnowski, Susan	Sprankle, Ken
Starks, Caitlin	Stein, Dana	Steinburg, Bob
Sysak, Rachel	Tompkins, Deke	Train, Stephen
Ware, Megan	Watters, David	White, Geoffrey



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Authorized Travelers:

White, Ritchie

Williams, Keith

Wojcik, Greg

Woodward, Spud

Zimmerman, Jordan

Ziobron, Melissa

Zobel, Renee