

Atlantic States Marine Fisheries Commission

1050 N. Highland Street. Suite 200A-N. Arlington, VA 22201
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Vision: Sustainably Managing Atlantic Coastal Fisheries

TRAVEL AUTHORIZATION

TA Number: 15-025

Charge To: 0196000EWIN

Authorized By: Laura Leach

Meeting Name: ASMFC Winter Meeting 2015

Meeting Date(s): 02/03/2015 - 02/05/2015

Location: Alexandria, Virginia

Hotel Details: The Westin Alexandria 400 Courthouse Square, Alexandria, VA 22314 for reservations call 886.837.4210 or 703.253.8600 Identify ASMFC to receive discounted rate

Cutoff Date: 12/29/14

Per Diem: Hotel: \$184 Meals: \$66 (\$12/\$18/\$36)

Mileage Rate: \$0.56/mile; transportation expenses over \$500 must be pre-approved by Laura Leach, Pat Campfield or Toni Kerns

Airport Transportation: The Westin Alexandria complimentary shuttle operates daily 7:00am - 10:00pm and provides transportation within a 1.5mi. radius of the hotel, including the King Street Metro Station. SEE HOTEL DIRECTIONS FOR ADDITIONAL TRANSPORTATION OPTIONS

Local Transportation: The hotel is located 3 blocks from the King Street Metro.

Parking: Valet parking only at \$26/day

Basic Guidelines(*): If the distance from your office to the meeting site is under 35 miles, ASMFC will not reimburse hotel, mileage or per diem but may reimburse any miscellaneous expenses that would not normally occur during a work day (i.e., parking, tolls). You are responsible for determining your arrival and departure times. Commissioners (or their proxies) are eligible to be at all meetings; all others are eligible for reimbursement for meetings of boards/committees of which they are a member. ASMFC reserves the right to disallow travel expenses it deems excessive or unnecessary to conduct ASMFC business. Complete ASMFC Travel Reimbursement Guidelines can be found at <http://www.asmfc.org/files/Meetings/TravelReimbursementGuidelines.pdf>

Reimbursement: You must submit an ASMFC travel voucher with receipts within 30 days of the final day of travel (<http://www.asmfc.org/files/Meetings/ASMFCElectronicTravelVoucher.xls>). Electronic travel vouchers and scanned receipts are preferred and should be sent to accounting@asmfc.org. Vouchers and receipts will also be accepted via snail mail if emailing is not an option.

Authorized Travelers:

Abbott, Dennis

Alexander, Mark

Andrzejczak, Asm. Sgt. Robert

Arway, John

Baum, Tom

Borden, David

Brown, Harold

Cary, Jocelyn

Clark, John

Cornish, Jon

Daniel, Louis

Addison, Nancy

Allen, Russ

Anthony, Steve

Ballou, Robert

Bellavance, Richard

Boyle, Sen. Philip

Bull, John

Chanda, David

Cole, Bill

Correia, Steve

Davenport, Catherine

Adler, William

Altman, Sen. Thad

Armstrong, Michael

Batsavage, Chris

Blanchard, Kurt

Boyles, Robert

Burns, Rep. Jon

Cimino, Joe

Collier, Chip

Cromer, Sen. Ronnie

Dean, Micah

Diodati, Paul
Eastman, Michael
Farmer, Billy
Fote, Tom
Gary, Martin
Gilmore, James
Goldsborough, William
Hasbrouck, Emerson
Ingerson, Lloyd
King, Bryan
Luisi, Michael
Maniscalco, John
McKiernan, Dan
Miller, Roy
Nowalsky, Adam
Orndorf, Bill
Pierce, David
Rhodes, Malcolm
Schick, Kyle
Sosnowski, Sen. Susan
Stuart, Sen. Richard
Watters, Sen. David
Young, Leroy
Zobel, Renee

Dionne, Mike
Estes, Jim
Fegley, Lynn
Fresco, Dominick
Geer, Patrick
Glenn, Robert
Grist, Joseph
Heins, Steve
Kaelin, Jeff
Kumiega, Rep. Walter
Lustig, Loren
McCawley, Jessica
McNamee, Jason
Miner, Rep. Craig
O'Connell, Thomas
Patterson, Cheri
Place, Kelly
Ryan, Daniel
Self, Ross
Stewart, Lance
Train, Stephen
White, G. Ritchie
Zeman, Chris

Duval, Michelle
Estes, Jim
Feigenbaum, Mitchell
Furlong, Larry
Gibson, Mark
Godwin, Charlton H.
Grout, Douglas
Hoopes, Tom
Keliher, Patrick
Lewis, Doug
Lyons Gromen, Pam
McDonough, Chris
Michels, Stewart
Muffley, Brandon
O'Reilly, Rob
Peake, Rep. Sarah
Powers, Thomas J.
Saveikis, David
Simpson, David
Stockwell, Terry
Vereb, Rep. Mike
Woodward, Spud
Zimmerman, Jordan